

Alexander Findley Community Library
Trustee Meeting Minutes
September 23, 2024

I. Call to Order – Mary Ford- President

Present at Meeting: Mary, Paul, Shari, Cala, Andy, Tony, Annette, Kim

II. Approval of August 26, 2024 Minutes- Annette Tang, Secretary - Andy Motion, Kim 2nd

III. Treasurers Report – Paul Fellingner, Treasurer

Thanks to Ms. Tang for her Quilt moneymaker, lol!

All looks good - preliminary budget work, see handout. Town of Mina will decide on \$ to be given.

IV. Correspondence- None at this time.

V. Strategic Plan –

- a. **Goal 1 – Implement Industry Standards & Best Practices for Library Services. Leaders: Shari**
- b. **Goal 2-Offer Creative Programming and Services to Meet Community Needs. Leaders: Annette, Kim, Shari**
- c. **Goal 3-Ensure Staff and Volunteers are Adequately trained & supported. Leaders: Kim, Mary**
- d. **Goal 4-Strengthen the Library Through Outreach & Communication Efforts. Leaders: Nancy, Andy, Annette, Tony**
- e. **Goal 5-Ensure Organizational Sustainability. Leaders: Paul, Nancy, Tony**

VI. Old Business :

- a. **Framed Lottery tickets at Fall Craft Show- That day only, or specific timeframe/# of tickets?/ price? Discussion on these details about selling raffle tickets again and problems associated with it. What are the types of events we could host to support doing this? Have to have enough time in order to sell enough tickets. May be a good possibility for next year because of the planning involved. Purse bingo? Selling food/meats? Also have to consider venues to support enough people. Pine Junction might be a good possibility. Andy brought up the question which is an interesting point- What are we raising the money for? Is there a specific goal in mind? These answers might help us strategize better planning.**
- b. **Trustee Training Webinars via Capacity Lab- 2 hours per year. Let Mary know when you're done.**
- c. **Revised Strategic Plan - lay eye on- Noted.**
- d. **Book sale follow-up - Profit of \$967- Not as many books left this time! All taken away by Kelly M.**
- e. **Boat ride follow-up - No boats sank! Fun!**

VII. New Business:

a. Upcoming Craft show - Saturday November 2nd, # tables sold, sign up sheet, when are we setting up? 31 Tables sold as of today!

Sign up sheet - for set up and day of.....November 1st for the set up at 5 PM!!

Advertising - Tapestry, CC, article from David Prenatt, (possibly 2 articles)

Bill Zimmer will make the homemade chicken soup again.

Kim will call for pie donations. Paul will get donuts.

b. CCLS Annual Meeting Wednesday October 9th in Celoron - volunteer to go?

Workshops, in different categories- cocktail break and a dinner, all at Chautauqua Harbor Hotel -

Call Mary if you want to attend! Was informative and enjoyable last year.

c. Trustee participation - Thanks from Mary for our group and participation!

VIII. President's Report- None

IX. Library Manager's Report- 331 people attended the 17 programs! Great participation through summer!

(See report handout for all details!)

- A change on the sexual harassment lecture for interactive credit is noted and required, which includes a quiz this time.

- For craft show organization- Cala will work with the crafters directly since she is well aware of the specifics.

- Info shared on being able to use the refrigerator in the meeting room - seems to be an issue at times since many groups use the building. Stay tuned for possible solutions.

Other Business/Adjournment –Tony motion, Shari 2nd

Meeting adjourned at 7:28.

NEXT BOARD MEETING is October 28, 2024 @ 6:30 pm