

**Alexander Findley Community Library  
Board of Trustee Minutes  
March 25<sup>th</sup>, 2024**

**Call to Order** – Called to order at 6:33 pm. Present at Meeting: Nancy, Mary, Paul, Cala, Andy, Shari, Kim, Judy, Annette, and Dan.

**Minutes** – Minutes approved and motioned by Nancy and Andy 2<sup>nd</sup>.

**Treasurers Report** – Paul emailed cash reconciliation. Annual letter revenue is at \$8835.00 Taxes have been completed. Dan motions to approve treasurers report and Andy 2<sup>nd</sup>.

**Correspondence**- Donation received and Cala sent thank you.

**Strategic Plan** – Discussed and Ongoing.

**Goal 1 – Implement Industry Standards & Best Practices for Library Services. Leaders: Dan/ Cala**

**Goal 2- Offer Creative Programming and Services to Meet Community Needs. Leaders: Cala**

**Goal 3- Ensure Staff and Volunteers are Adequately trained & supported. Leaders: Mary/Cala**

**Goal 4- Strengthen the Library Through Outreach & Communication Efforts. Leaders: Nancy/Andy/Cala**

**Goal 5- Ensure Organizational Sustainability. Leaders: Paul/Nancy/Cala**

**Old Business – Annual Letter-**\$8835.00 **Quilt Raffle Update-** Quilt is being made. There will be a bicentennial kick off on Saturday April 27<sup>th</sup> from 1-4 at Firehall. We may want to be able to show off quilt by that weekend. Mary has looked into purchasing tickets to sell. Ordering 500 tickets. Ticket will be pulled Bicentennial weekend in August. **Framed Lottery tickets at Fall Craft Show-** Will plan on doing. **Trustee Training Webinars-** Shari has completed some training. Paul and Mary have completed some of the training. **Conflict of Interest** - Completed by all board members.

**New Business – Revised Strategic Plan, Assign New Trustees to Goals-** Shari will be on Goal 2. Tony will be interested in Goal 4 and 5. Kim will go to goal 2 and 3. Annette will go to goal 2 and 4. **Bicentennial Kick Off weekend-** Will be Saturday April 27<sup>th</sup> and Nonprofits are wanted to have a table. Will need to have volunteers to help at table. **Craft Show-** Mary will have a sign-up sheet. Craft show will be Saturday May 4<sup>th</sup>. Need someone to call for Pies. **Flares-** Will plan on doing flare sales. Will order \$3,000 dollars worth. Vendor suggested ordering at end of April.

**President's Report-** N/A

**Library Managers' Report-** Started looking at new all in one copy machines. Cost for new machines can be expensive, Cala will research more. 32 tables have been booked for the craft show. Still looking for volunteers for ticket tables. Last month Cala collected items to donate to Small Town Shelter in Sherman, NY. **Goals** – Prep for Earth Day, Solar Eclipse Storytime, and SRP planning with Josie from Cornell. Also, to update website and continue to reorganize computer and office area. Thursday August 1<sup>st</sup> we will host Tamarack Wildlife center and the Birds of Prey.

**Other Business/Adjournment** –

**Meeting adjourned at 7:43pm. Andy motioned and Shari second. Next Board Meeting is April 22nd, 2024 at 6:30PM.**