

**Alexander Findley Community Library**  
**Ashley Board of Trustee Minutes**  
**October 23rd, 2023**

**Call to Order** – Called to order at 6:30 pm. Present at Meeting: Mary, Paul, Nancy, Dan, Andy, Cala, Annette, Shari.

**Minutes** – Minutes Approved with the correction of a name. Mary motioned and Nancy seconded.

**Treasurers Report** – Paul is getting caught up on paying bills. Overall accounting is slow this time of year. We are requesting \$21,000 from the town in our preliminary budget. Preliminary budget passed around at meeting.

**Correspondence**- Ashley Williams' company gave a check of \$90 to the library.

**Strategic Plan** – Discussed and Ongoing.

**Goal 1 – Implement Industry Standards & Best Practices for Library Services. Leaders: Dan/ Cala**

**Goal 2-Offer Creative Programming and Services to Meet Community Needs. Leaders: Cala**

**Goal 3-Ensure Staff and Volunteers are Adequately trained & supported. Leaders: Mary/Cala**

**Goal 4-Strengthen the Library Through Outreach & Communication Efforts. Leaders: Nancy/Andy/Cala**

**Goal 5-Ensure Organizational Sustainability. Leaders: Paul/Nancy/Cala**

**Old Business – Review and Revise Strategic Plan** – Mary/Cala are trimming down. **Vandalism Incident** – No current movement on consequences yet. They could not make the gardening event. Suggested to leave it to the parents, as the parents have made restitution. **Preliminary Budget to Town of Mina** – Completed and passed around. **Craft Fair** -Posters up. It is on the town sign. Cala has reached out to Corry about advertising and will reach out to David Prenatt. Set up is to be Friday the 3<sup>rd</sup> at 5:00pm. Mary will reach out to Fire Dept. Craft Fair is full at 35 tables. Mary will get food and Dan will get water. Andy has menu prepared. Pies are being organized. We need to get help for 50/50 ticket sales.

**New Business- Annual Letter**- Goal to have it out by end of November. Nancy suggested getting a testimonial from a patron to add to the annual letter. Judy will help Andy with Annual Letter. **New Fundraising Ideas**- Purse Bingo is on the table. Lottery Tree Ticket Raffle. A raffle at the bicentennial was suggested.

**President's Report**- N/A

**Library Managers' Report** – Mike and an Electrician did a walk through in preparation for WiFi / Data wiring project. The system will pay 80% of the project. Cataloged Books and DVD's. Cala went to the CCLS annual meeting in Ellicottville. The main topic was the First Amendment Audits. Cala helped on the preliminary budget. James Patterson has own island. Goals will to be keep cataloging and update website on all recently updated policies.

**Other Business/Adjournment** –

**Meeting adjourned at 7:44pm. Nancy motioned and Andy second. Next Board Meeting is November 27th, 2023 at 6:30PM**