

**Alexander Findley Community Library
Board of Trustee Minutes
November 27th, 2023**

Call to Order – Called to order at 6:30 pm. Present at Meeting: Mary, Paul, Nancy, Dan, Andy, Cala, Annette, Shari, Tony, and Judy.

Minutes – Minutes Approved with the correction of the dollar amount of donation from Ashley Williams company. The correct amount given is \$60 dollars. A correction was made in the title of the minutes as well. Nancy motioned to accept the minutes and Andy 2nd.

Treasurers Report – Paul passed the treasurers report around. No major changes this time of year to Treasurers report. Craft Fair brought in \$1644.08.

Correspondence- Library received a thank you letter from Trinity Phelps.

Strategic Plan – Discussed and Ongoing.

Goal 1 – Implement Industry Standards & Best Practices for Library Services. Leaders: Dan/ Cala

Goal 2-Offer Creative Programming and Services to Meet Community Needs. Leaders: Cala

Goal 3-Ensure Staff and Volunteers are Adequately trained & supported. Leaders: Mary/Cala

Goal 4-Strengthen the Library Through Outreach & Communication Efforts. Leaders: Nancy/Andy/Cala

Goal 5-Ensure Organizational Sustainability. Leaders: Paul/Nancy/Cala

Old Business – Review and Revise Strategic Plan Cala is still working on. –**Preliminary Budget to Town**

of Mina – The town gave us \$500 more than requested. Board approved preliminary budget with the correction of the amount from the FLCF by \$500 to balance the budget with the increase given to us from the Town of Mina. Andy motioned and Tony 2nd. **Craft Fair Wrap Up** – Craft fair was a large success. Great turn out and great sales for the vendors. **Annual Letter** – Andy received the testimonial from Cassidy Brown to add to the Annual Letter. Tony suggested adding our many services to the Annual Letter. The goal will be to get out in December. We should purchase at least 450 stamps.

New Business-. New Fundraising Ideas/Other Fund-Raising Ideas- Meat raffle or a Reverse raffle. Raffle of quilt made and then coordinate it with the Bicentennial Celebration. **Trustee Training** – Cala will re-send the CAPACITY LAB to all of us (again) Add it to the end of the year chores and Let the President know you've completed the task. **Potential New Board Member**– Kim. We can have 8-11 board members. She would be nine. Mary will invite to the January meeting. **Trustee Shing Dig/Get Together** – Looking at doing Sunday January 7th 5PM – 7PM. **NO DECEMBER MEETING**

President's Report- N/A

Library Managers' Report – Trunk or Treat went well. Halloween Party was busy, and we were able to get a article written by David Prenatt. 2023 Handbook for Library Trustees was handed around. Cala cataloged 50 Donated books in November, so shelves are filling up and need tweaking to hold all the books. **Goals-** Getting ready for the Christmas Party, update website, and prepare for annual report training.

Other Business/Adjournment – Quick Trustees Meeting.

Meeting adjourned at 7:49pm. Dan motioned and Tony second. Next Board Meeting is January 22nd, 2024 at 6:30PM