

**Alexander Findley Community Library  
Board of Trustee Minutes  
January 22<sup>nd</sup> 2024**

**Call to Order** – Called to order at 6:32 pm. Present at Meeting: Nancy, Mary, Paul, Cala, Andy, Tony, Judy, and Dan. Meeting had a guest in Kim Belofsky.

**Minutes** – Minutes approved. Motioned by Nancy to accept and 2<sup>nd</sup> by Tony.

**Treasurers Report** – Paul emailed the November and December monthly treasurers report. Annual letter has brought in so far \$6765.00. Paul passed around the approved annual budget. Also, minimum wage is now \$15/hr.

**Correspondence**- None

**Strategic Plan** – Discussed and Ongoing.

**Goal 1 – Implement Industry Standards & Best Practices for Library Services. Leaders: Dan/ Cala**

**Goal 2-Offer Creative Programming and Services to Meet Community Needs. Leaders: Cala**

**Goal 3-Ensure Staff and Volunteers are Adequately trained & supported. Leaders: Mary/Cala**

**Goal 4-Strengthen the Library Through Outreach & Communication Efforts. Leaders: Nancy/Andy/Cala**

**Goal 5-Ensure Organizational Sustainability. Leaders: Paul/Nancy/Cala**

**Old Business – Review and Revise Strategic Plan** Cala is still working on. **Annual Letter** – Paul previously gave results. Mail returns are still being fixed. **Quilt Update**- Work has started. Looking at creating a queen size quilt. We need to figure out ticket prices, how many tickets to sell and when to do the drawing. **Raffle Ideas** – Reverse Raffle can still be looked at. Lottery tree can be done at the Fall Craft **Fair Trustee Training**- Capacity Lab site. 2hours of training for trustees, plus sexual harassment and conflict of interest sign off. **Shin Dig**- A good time was had.

**New Business-Tshirts Summer Reading**- Ordering shirts. Gave Cala shirt sizes.

**President’s Report-**

**Library Managers’ Report** – Cala passed out December and January report. X-mas party at the library was a huge hit. January has been busy. Mike Jones from the CCLS system came in and has not yet completed the external wireless access point. Cala met with new reps from Cornell Cooperative extension. Worked on programming ideas with kids and adults and they are open to coming here and helping. Cala will join a focus group and meet every other month to learn about marketing strategies, how to reach out and /engage specific audiences. Cala will do Annual Report training on Wednesday the 24th.

**Other Business/Adjournment –**

**Meeting adjourned at 7:51pm. Andy motioned and Tony second. Next Board Meeting is February 26th, 2024 at 6:30PM**