

**Alexander Findley Community Library  
Board of Trustee Minutes  
January 23rd, 2023**

**Call to Order** – Called to order at 6:36 pm. Present at Meeting: Cala, Judy, Dan, Andrew, Nancy, Mary, and Paul.

**Minutes** – Paul moves to accept minutes. Andy 2<sup>nd</sup>. Annual letter has brought in \$6495. Paul has started the taxes.

**Treasurers Report** –Paul sent out report. We have received money from the Town of Mina. Paul has printed out a P&L report and would like to review with Karen.

**Correspondence** – Christmas cards and Annual Letters.

**Strategic Plan** – Goals are ongoing.

**Goal 1 – Implement Industry Standards & Best Practices for Library Services. Leaders: Dan/ Cala**

**Goal 2-Offer Creative Programming and Services to Meet Community Needs. Leaders: Karen/Cala/Michelle**

**Goal 3-Ensure Staff and Volunteers are Adequately trained & supported. Leaders: Mary/Karen/Cala**

**Goal 4-Strengthen the Library Through Outreach & Communication Efforts. Leaders: Nancy/ Ashley/Andy/Cala** – Andy suggested that we work with and communicate with the new Tapestry to help communicate our events.

**Goal 5-Ensure Organizational Sustainability. Leaders: Paul/Nancy/Cala**

**Old Business – Jen Dekoff Trustee Training Reqs** – 2023 training reqs have been established. Cala will send out email links when available and 2 hours will be required. **Volunteer Recruitment**- Some names have been brought up. **New recording Photo, collection templates**- Cala still waiting for templates.

**Butterfly garden update** – Nothing has changed. Cala will reach out to Triple E. **Annual Letter** – Cala has a pile of returned mail due to address issues.

**New Business – New Resolution by NYS regarding video conferencing** – Board has to determine whether we want to decide to allow remote attendance and adhere to the stringent NY rules. Board approved to not allow remote access to meetings as the requirements make it too difficult to complete and making unnecessary work for the librarian. **Young at Heart Remodel** – We store items in the young at heart room and at some point we may need to remove some things. **Sexual Harassment and conflict of interest**- Online training have been sent out and Rebecca can come to future meeting for interactive portion **New Rental Lease**- New lease is in and copies are available. **Trustee get Together**- March 19<sup>th</sup> 5ish tentatively. **Spaghetti Dinner** – Still an option, but no plans for 2023.

**President’s Report**- No Presidents report.

**Library Managers’ Report** – End of 2022 was about finishing spending grant money. Annual Letter thank you’s will be done. Storytime with Mrs. Claus was a huge success. All rooms in the building now have a binder and first aid kit for safety and emergency. Goals- SRP planning. Training for Annual report and completing. Start putting together some basic computer classes for Northstar.

**Meeting adjourned at 7:43PM. Dan motions to end the meeting and Mary 2nd. Next Board Meeting is February 27th, 2023 at 6:30pm.**