

**Alexander Findley Community Library  
Board of Trustee Minutes  
February 27th, 2023**

**Call to Order** – Called to order at 6:31 pm. Present at Meeting: Cala, Dan, Nancy, Mary, and Paul, Karen, Judy, Andy, and Ashley.

**Minutes** – Mary approved minutes and Ashley 2<sup>nd</sup>.

**Treasurers Report** –\$6,995 has been received from the Annual Letter. Paul passed around the January P&L. Paul has reached out to Dollar General and inquired about tote donation to the library. Taxes Completed.

**Correspondence** – None

**Strategic Plan** – Goals are ongoing.

**Goal 1 – Implement Industry Standards & Best Practices for Library Services. Leaders: Dan/ Cala**

**Goal 2-Offer Creative Programming and Services to Meet Community Needs. Leaders: Karen/Cala/Michelle**

**Goal 3-Ensure Staff and Volunteers are Adequately trained & supported. Leaders: Mary/Karen/Cala**

**Goal 4-Strengthen the Library Through Outreach & Communication Efforts. Leaders: Nancy/ Ashley/Andy/Cala**

**Goal 5-Ensure Organizational Sustainability. Leaders: Paul/Nancy/Cala**

**Old Business – Jan Dekoff Trustee Training Reqs** – Cala is checking on the March 27<sup>th</sup> meeting and she will be attending. **Volunteer Recruitment-** No new names thrown out for volunteers. **New Recording, Photography, and Collection Development templates policies-** Cala received some Collection Development Policies from other Libraries. **Butterfly Garden Update-** No changes. Waiting for signage and looking for volunteers. Mary suggested checking with the boy scouts. **Annual Letter-** Andy reported insufficient addresses. **Sexual Harassment/Conflict of Interest-** Sign off needed. Rebecca’s part on hold and Cala will check with Jan Dekoff.

**New Business – Young at Heart Remodel-** Still Ongoing. **Craft Fair Update-** 19 Tables so far. Saturday May 6<sup>th</sup>. **Trustee 2 HR Training-** Nancy needs to be emailed once training is completed. **Annual Report-** Cala submitted it on time. **Trustee Get Together-** Sunday 03/19/23 at 5:00pm. Favorite Dish.

**President’s Report-** President’s report passed around. AFCL received 2 grants from the FLCF. One grant is for books and the other is for wifi installation. Conflict of interest has been completed. Sexual Harassment forms completed and interactive part to be completed later. Please email Nancy once Trustee training completed.

**Library Managers’ Report** –Cala reviewed Stats for 2022. There were \$6,433 items to go out the door in 2022. AFCL overall does well with circulation. Annual Report submitted. Rearranging shelves to create space. AFCL has seen many new faces in the library which is positive. Goals are to start planning for SRP, review samples of Collection Development Policies of other libraries, and start putting together computer classes using Northstar.

**Raffle** – Mary suggested another Fundraiser. Come up with a raffle idea. Karen suggested Yeti Cooler.

**Meeting adjourned at 7:38PM. Mary motions to end the meeting and Dan 2nd. Next Board Meeting is March 27th,2023 at 6:30pm.**