

**Alexander Findley Community Library
Board of Trustee Minutes
September 26th, 2022**

Call to Order – Called to order at 6:37 pm. Present at Meeting: Paul, Mary, Cala, Karen, Michelle, Dan, Andrew, Nancy, and Ashley.

Minutes – Mary moved to accept the minutes and Ashley 2nd.

Treasurers Report – Things have been quiet. Book sale monies finalized. Paul proposed paying the Historical Society \$100 for the Book Sale building. Paul did get the WC audit billing results of \$52 Annually.

Correspondence –

Strategic Plan – Goals are ongoing.

Goal 1 – Implement Industry Standards & Best Practices for Library Services. Leaders: Dan/ Cala

Goal 2-Offer Creative Programming and Services to Meet Community Needs. Leaders: Karen/Cala

Goal 3-Ensure Staff and Volunteers are Adequately trained & supported. Leaders: Mary/Karen/Cala

**Goal 4-Strengthen the Library Through Outreach & Communication Efforts. Leaders: Nancy/
Ashley/Andy/Cala**

Goal 5-Ensure Organizational Sustainability. Leaders: Paul/Nancy/Cala

Old Business - Jan Dekoff Trustee Training Requirement - Still thinking about utilizing in 2023.

Volunteer Recruitment – No new names. **Harvest Fest Book Sale** – record \$1,111.28. **Summer Reading Fundraiser (Kayak Raffle Update)** – Ticket pulled on Sunday and pulled by Lonnie Pound. Mike Maring from Findley Lake Hardware was the winner. **New Recording, photography, and collection development templates Policies** - No news **Butterfly Garden Update**- Its weeded and 2 butterflies have been released.

New Business – Fall Craft Fair, Sat 11/5/2022 (New table rates will be in effect for the 2023 Spring Craft Fair (\$25)- 21 out of 33 tables sold. Advertising will need completed. Kelly is supposed to get us advertising sheet. Cala will make some Posters for advertising. Sign-up sheet passed around for the Fall Craft Fair.

President's Report – Extra hours for Cala has been working out. The extra hour for Michelle is also working out. Andy has offered to head up the Annual Letter Campaign and Ashley to help. Andy also is keeping the Library up to date on social media. Annual Letter goal is to have out after Thanksgiving. OCCC purchased ad space in the Chautauqua County Tour guide for Findley Lake Community Events. We sent in info about craft fairs and book sale.

Library Managers' Report – 364 visits. 592 Checkouts. A large increase from last year. SRP is over. Lots of prizes given out. Arts & Crafts looks to continue on the 2nd Thursday of each month. We came in under budget for SRP. The Kayak is gone. Mika came in and picked it up. Goals: Buy lots of books, spend grant money, catalog a lot of the donations, and work on booking the rest of the craft show tables and getting the volunteers to work ticket tables.

Meeting adjourned at 7:26PM. Paul motions to end the meeting and Andy 2nd . Next Board Meeting is October 24th, 2022 at 6:30pm.