

Alexander Findley Community Library

Board of Trustee Minutes

March 28, 2022

Call to Order: Meeting called to order at 6:40 pm. Present at meeting: Andy, Mary, Paul, Ashley, Cala, Nancy and Michelle Brumagin. Judy was also present. Note – due to inclement weather, and medical reasons physical attendance was down.

Minutes: Correction to the February 28 2022 minutes - Andy was present at meeting via phone in. Paul approves corrections and additional minutes as written, Andy seconds. (This edition written by Ashley in Dans absence)

Treasures Report: Annual Letter is up to \$9755! The first quarterly installment of “Materials Planned Payment” came in, this is used to purchase books.

Correspondence: Clymer Education Association sent a check for \$150.00 for their “Dress Down Day” Cala has sent Thank you Letter.

Strategic Plan: Mary is working on some history of our business, including how we managed the Pandemic. Several other groups working together to accomplish goals.

Old Business: Trustee training with Jan Dekoff planned in 2023 once training requirements are established. Cala working on Volunteers, one active Volunteer for Thursdays : Halie Ryan.

New Business

- Welcome Michelle Brumagin as New Trustee! Nominated by Ashley, Andy seconds nomination, unanimous vote in by board. Serving Term is to the year 2023.
- Patron Appreciation Day and Egg Hunt to take place on 4/9/2022
- Spring Craft Fair May 7 2022 - Time: 10am to 4pm
 - Fire Hall is reserved
 - Next meeting board volunteer sign ups
 - Advertising: Jane Sheehan to do “Blast” , Cala and Andy to hand Flyers around neighboring towns.
 - Current vendors are about half capacity – Looking for More vendors !
- “System” to provide a template for unauthorized social media video and photo policy.
- Flares – Mary has called to order – Price has increase per case – our new sales to public will be 3 for \$10 to cover cost - unanimous vote from board on new selling price.

Presidents Report: Nancy was remote participate due to recent knee surgery and will combine into her next report . Did verify that our payroll statements went “green” and are paperless.

Library Managers Report: Library had less patrons but more checkouts, Libby had increased and welcomed a few new patrons. June 30th will be a computer training to qualify for a new tablet for the Library. Cala completed Libby training and is participating for Niche Academy. Goal is to work with Darlene from Clymer Library to brainstorm and finalize summer reading.

Meeting Adjourned at 7:26pm. Andy moved and Paul 2nds. Next meeting is April 25th at 6:30pm