

**Alexander Findley Community Library
Board of Trustee Minutes
January 24th, 2022**

Call to Order - Meeting was called to order at 6:33. Present at Meeting Mary, Dan, Andrew, Nancy, Paul, Karen, Cala, and Kelly.

Minutes – Mary moves to approve minutes from November.

Treasurers Report – Paul has emailed report to board. Annual Letter is at \$9,105 year to date. Paul reviewed recent gifts/donations given to Library. Paul completed year end Budget vs Actual amount comparison.

Correspondence – All correspondence given in treasurers report.

Strategic Plan – Goal is to have everyone touch base with Cala on their assigned goals.

Goal 1 – Implement Industry Standards & Best Practices for Library Services. Leaders: Dan/ Cala

Goal 2- Offer Creative Programming and Services to Meet Community Needs. Leaders: Karen/Kelly/ Cara

Goal 3- Ensure Staff and Volunteers are Adequately trained & supported. Leaders: Mary/Karen/Kelly/Cala

Goal 4- Strengthen the Library Through Outreach & Communication Efforts. Leaders: Nancy/ Ashley/Andy/Cala

Goal 5- Ensure Organizational Sustainability. Leaders: Paul/Nancy/Cala

Old Business – Annual Letter – Andy currently has taken leadership. Looking for a helper role. Maybe Ashley could take on support role for this task. We do now have a current and organized address list.

Volunteer Recruitment – No big change. Any suggestions can be given to Cala. **Trustee Training with Jan Dekoff** – new requirements for trustees. An educational requirement will be required in the future.

New Business – Patron Appreciation Event – Ideas. **Spring Craft Fair, May 7th** – It is currently on. A wine walk could occur on that date in town, which could be beneficial to Craft Fair. **System Protocols for library manager with budget and Agenda** – Cala is on it. **Disposal of Computers** – All gone except for 1 monitor. Reintroduce Story Walks – Cala is researching for possible grants. **Sexual Harassment and Conflict of Interest** - Trustees need done by February meeting. Cala will ask Rebecca to come to February meeting for interactive training. **Opting In to increase internet speeds** – Mary motions to opt in with system and subsequent cost. Kelly seconds motion. **Kelly-** will have to leave board. She will continue to be friend of library but will be getting a new job that will make it difficult for meetings. **Strategic Plan** – Mary moved to ratify strategic plan as voted on by the board by email. All board members approved unanimously.

President's Report- Raise given to assistant Michelle Varner. Minimum Wage raised to \$13.20. Cala was given raise as well to \$16/hour.

Library Managers' Report – Stats received. Kids non-fiction a popular genre currently. Rearranged computer area to create space. Annual report due for mid-February.

Meeting adjourned at 7:45pm. Dan moved and Mary 2nd to adjourn meeting. Next Meeting February 28th, 2022.