

**Alexander Findley Community Library
Board of Trustee Minutes
August 22nd, 2022**

Call to Order – Called to order at 6:37 pm. Present at Meeting: Paul, Mary, Cala, Karen, Michelle, Dan, Andrew, Judy, Nancy, and Ashley (call in)

Minutes – Mary moved to accept and Andy 2nd.

Treasurers Report – Paul reported a refund from the IRS. We received the rest of our Local Library Service Aid. We received \$500 more this year than compared to last year. Cookbooks are still selling. Total sales of cookbooks have reached \$3,567.

Correspondence – \$100 donation from Louanne Heslink. We received a thank you from Farmer Tom.

Strategic Plan –

Goal 1 – Implement Industry Standards & Best Practices for Library Services. Leaders: Dan/ Cala

Goal 2-Offer Creative Programming and Services to Meet Community Needs. Leaders: Karen/Cala

Goal 3-Ensure Staff and Volunteers are Adequately trained & supported. Leaders: Mary/Karen/Cala

**Goal 4-Strengthen the Library Through Outreach & Communication Efforts. Leaders: Nancy/
Ashley/Andy/Cala**

Goal 5-Ensure Organizational Sustainability. Leaders: Paul/Nancy/Cala

Old Business - Jank Dekoff Trustee Training Requirement - Cala met with Jan. Sexual Harassment does not count towards new training. Jan would come out for an hour training on a topic the board would like. **Volunteer Recruitment** – No new news **Summer Reading Fundraiser (Kayak Raffle Update)** – 19 tickets left. We will try and sell the last tickets at book sale. Pull ticket winner on Sunday of Labor Day weekend. **New Recording, photography, and collection development templates Policies - Butterfly Garden Update**- Article came out in the Post Journal. Another article should come out on storywalk.

New Business – Harvest Fest, Book Sale, Sign up sheet- Set up Thursday September 1st. Start of set up 5:00pm. Signing up for work times. Nancy has application for rental of building. **Fall Craft Fair, Sat 11/5/2022 (New table rates will be in effect for the 2023 Spring Craft Fair (\$25)**- Publicity will need to be completed.

President's Report – Nancy is suggesting adding extra hours for Library assistant to complete library tasks. Paul motions to approve an extra work hour per week for the Library assistant. Mary seconds.

Library Managers' Report – July was very busy with 556 checkouts and 302 visits. August is slowing. Digital literacy class with 4 people attending. Wednesday w/Clymer was bumpy this year. Molly Brown the Cornell Coop was upset. We had a rougher group of kids and the program didn't go as well. Cala and Darlene will revisit. Weeding of non/fiction and biography books continue. Goals are to wrap up SRP and get report done. Get Kayak gone! Order some new books and clean up!

Meeting adjourned at 7:39PM. Dan motions to end the meeting. Next Board Meeting is September 26th, 2022 at 6:30pm.