

**Alexander Findley Community Library
Board of Trustee Minutes
October 4th, 2021**

Call to Order - Meeting was called to order at 6:33. Present at Meeting Ashley, Mary, Dan, Andrew, Nancy, Kelly, Judy, Karen, and Cala.

Minutes / Correspondence – Mary moves to accept minutes. Cala seconds and minutes are passed.

Treasurers Report – Paul has emailed report. We received \$260 from United Way and we have received bills for computers.

Library Managers Report – Summer Reading completed. Cala applied for a mini grant to supplement some Summer Reading costs. Met with Megan Disbro from system to review Overdrive/Libby. DVD's Extensively weeded and added to book sale. Graphic novel section added for kids. Trustees will write thank you note for donated bookshelves. Craft show work in progress. 33 tables reserved so far. Looking for help at Library Table. Set up for Craft Fair will be at 5:15pm on 11/4/2021. Goals: Computers arriving and setup. Finish prep for craft show and advertising.

Old Business – Cook Book Sales – Ongoing. **Annual Letter** – Prep for upcoming year. **21st Anny** – Still have some down at Alexander's. **Volunteer recruitment** – Still on hold and we do still have some existing contacts. **Reusable Bags** – Still have some. We should have for sale at Craft Show. **Trustee training Jan Dekoff** – Still an option, just waiting for Strategic Planning to be completed. **Harvest Book Festival** – Profit of \$1209.86. Status of unsold books? There are 37 boxes ready to go and be picked up. **Fall Craft Fair** – Set up is 11/4/2021. Advertising is in process and a press release would be a nice addition. Schedule going around for volunteers. Chris Cooper is doing a soup. **Strategic Planning** – Rebecca will be in later tonight.

New Business – Preliminary Budget- (Nancy and Paul) started prelim budget. One correction in Miscellaneous Expenses. Budget is at \$46,000 for 2022. Will be asking for \$18,500 from the town. Rent will most likely going up. Town would like budget by 20th of September. Kelly moved to accept budget and Dan 2nd. Motion approved. **Donation in memory of Jeremy Morton-** Donation will be done for Mayville VFD. Card was sent to Melissa. **Annual Letter** – Andy has template and can help produce. Cala would like to help with Annual Letter. **Additional new business** – Possible to skip October 25th meeting? Meeting is tentative for now. Next meeting could be 11/22/2021. **Social Gathering** – Maybe can do a Christmas event.

Trustees Meeting –

Meeting adjourned at 8:06pm. Mary moved and Kelly 2nd to adjourn meeting. Next Meeting October 25th 2021 or 11/22/2021.