

Alexander Findley Community Library
Board of Trustee Minutes
May 24th, 2021

Call to Order - Meeting was called to order at 6:33pm. Present at Meeting Andy, Nancy, Ashley, Chris, Mary, Paul, Dan, Karen, Kelly, Judy, and Cala. Nancy welcomed Karen Bensink!!!

Minutes / Correspondence – Mary approved minutes. Kelly 2nd. Andy received call from Sherry Tanner, and there is no Memorial Day parade. Meeting will be held at Gazebo to honor veterans.

Treasurers Report – Paul reviewed treasurers report. Month has more expenses than others.

Library Managers Report – Compared April Stats to 2020. Cala received training on fast cataloging. New assistant Michelle has been a huge help. Cala handed out 2018 (most recent edition) handbook for trustees. Cala will see if Jan Dekoff can come into the July meeting and do a 30-minute training with the trustees. Goals will be to finalize the summer reading program. Come up with a plan for a few recurring programs, continue organizing, and Mike is supposed to be in to fix some random issues with computers.

Old Business – Clearing out and shredding – Cala continues cleaning out Junk. Paul takes papers to dump. **Cookbook Sales** – Continuing. **Annual Letter** – Still just under \$7,000. **21st Anniversary** – Still waiting to plan with Alexanders. Plan a time frame. **Volunteer Recruitment** – Michelle is working Mondays, Thursdays, and Saturdays. Cala suggests right now is a tough time to train new volunteers. Maybe ideas but implement new volunteers later. **Flares** – Flares are in. \$3.00 per flare. Ready for July 4th. **Re-usable bags** – Bags completed by Triple E. Ashley brought in bags. 50 Stickers and 100 Bags. \$3.00 for bags. Can sell bags in the library. Can sell mystery brown bags (with sticker) at Alexanders for \$5 or \$10 dollars. Planning set for Thursday June 3rd @ 3:30. Cala will work on sign to mention 21st Anniversary. **Additional Old Business** – Raffle brought up. Maybe no repercussions if prize under \$600 dollars. Table idea and find a more opportune time.

New Business – New Hire – Michelle Varner ha been a valuable addition. **Memorial Day** – NO parade and 10:00AM Veterans' program will be held. **Harvest festival Book Sale** – September 3rd-5th. Water wheel building needs to be approved for usage by historical society. **Fall Craft Fair** – Approved for November 6th, 2021 at Fire Department. **Strategic Planning** – Check and see if Rebecca has availability on a Monday in July. The 12th and 19th of July will be proposed. **Trustee training** - Shooting for July Monday meeting. **Additional New Business** - none

Annual Meeting needs to be posted.

Meeting adjourned at 7:43pm. Mary moved and Kelly 2nd to adjourn meeting. Next Meeting Annual Meeting June 12th 9:00AM