

**Alexander Findley Community Library
Board of Trustee Minutes
April 26th, 2021**

Call to Order - Meeting was called to order at 6:32pm. Present at Meeting Andy, Nancy, Ashley, Chris, Mary, Paul, Dan, Judy, and Cala.

Minutes / Correspondence – Nancy welcomes and mentions Cala Glatz as the new library manager!!! Utah State University would like us to participate in a Survey about COVID and how it affected our fundraising. Donation from Clymer Education Association for dress down day. We also received a donation from Cala’s mom. Mary approves minutes as presented. Ashley 2nd.

Treasurers Report – Cookbook’s money to date \$2801. Annual Letter money to date \$6595. Paul suggests we get Cala Glatz a Community Bank charge card now that Melissa is no longer working for the library and Cala Glatz has been hired as the new library manager.

Library Managers Report – Cala learning to get her own system to manage stats. System no longer recommending quarantining materials, since COVID 19 is airborne. Planning to collaborate on 4-5 events over summer with Darlene at the Clymer library. Also, hopefully looking to end with a big scavenger hunt in town and possibly ending at Krasa’s Cove. Mary and Cala had 4 interviews for the assistant position and Cala has decided on hiring Michele Varner. Library suggests making a verbal offer first to Michele and then sending letters to Michele and the candidates that do not get hired. Cala met with Jan Dekoff from the system to review responsibilities, the manager/board relationship, and to discuss the number of new library standards for the end of the year. Cala has also started some virtual trainings. Cala has been looking into a lot of the free services that are offered from the system.

Old Business –Cookbook Sales – More sold at the French Creek Store. **Annual Letter - Completed**
Disaster Plan - Completed and in place. **21st Anniversary for AFCL** – Actual dates 03/07/2000 received temp charter. 05/29/2000 is the official opening. Ashley suggests a raffle for a Kayak as a fundraiser and something that can be done for our 21st Anniversary. Also looking at selling bags of books at Alexanders. Bags of books will be genre labeled but overall mystery to purchaser. Alexanders is very interested in helping with this. We can also purchase and provide bags with logo on it. Dan makes motion to move forward bags with logo and stickers. Paul seconds. Ordering 100 bags. **Volunteer Recruitment** – Mary did ask Sheryl Rater, but she is not available currently. Keep ideas for volunteers in thoughts.
Additional FLCF Grant requests - Nancy will make request. **Flares** – Same price as last year. Mary will order and is thinking to order 2 more cases than last year.

New Business – Memorial Day Celebration - No current details to what the town is doing. We may have to throw something together very quickly. **Harvest Festival Book Sale** -Harvest festival as of now is a go. We should plan on doing the book sale. Mary will contact Mary Norcross on how to reserve. **Fall Craft Fair** – Planning on 11/6/2021. Planning on letting 2 tables to vendor if needed. COVID could change that. **Strategic Planning** – Looking at May. Maybe need to get into June. 2-hour meeting. Shooting for the 17th of May at 6:00. **Melissa Leaving** – Include her in summer boat ride. **Decision on Library Assistant** – Completed and making offer to Michele Varner. Offering minimum wage. Hours offered up to 15 hours. **Board Member** – Mary offered to Karen Bensink.

Meeting adjourned at 7:48 pm. Mary moved and Andy 2nd to adjourn meeting. Next Meeting May 24th @ 6:30